



Code of Conduct

Figment Creative Labs is a magical place where anything is possible and imaginations run wild. We encourage self-expression and learning through play. We believe every child is unique, so we treat each child with respect and listen to their individual needs. It is very important that Figment is a place where children feel safe, respected, and valued.

To help us keep our creative space positive and safe, we have a few important rules that must be followed at all times:

Core Rules

1. **Be Kind**
 - No bullying
 - No foul language
 - No biting
 - Treat others the way you would like to be treated
2. **Keep Hands, Feet, and Objects to Yourself**
 - No physical violence
 - No rough or unsafe play
 - Use materials and tools in a safe manner
3. **Respect People and Property**
 - Respect other people's belongings
 - Take care of Figment materials and supplies
 - Demonstrate respect for yourself and others

Consequences When Rules Are Not Followed

We understand our “*Littles*” are still learning, and we take that into account. Accidents happen! However, for the safety and well-being of everyone, we follow these steps:

1. **First Incident** – Verbal warning given to the child and documented by the Figment Guide.
2. **Second Incident** – Guardian will receive a phone call to discuss the behavior and create a plan for improvement.
3. **Third Incident** – Speak with parent and child.
4. **Fourth Incident** – Termination of services.

We reserve the right to refuse service to any person who regularly breaks these rules or makes the learning environment dangerous for themselves or for other children. Each incident will be documented by a Figment Guide if it is a clear infraction of the rules.

Parent Signature _____ Printed Name _____ Date _____

Student Signature _____ Printed Name _____ Date _____